Simulation Objectives and Agenda

First Dialogue Group Meeting—January 2007: Da Nang, Hue, Hanoi

Expected output:

a) Identification of common ground or common themes shared among all participants. (This is mostly the role of the convener.)

b) Establish code of conduct, procedures and policies of group: These could be as simple as a set of ground rules developed by the group agreeing to things such as: whomever has the floor will speak without interruption, or all participants will come prepared to meetings having reviewed all materials distributed ahead of time; to procedures as formal as Roberts Rules of Order. The code of conduct and meeting policies belong to the group.

c) Determine conditions for future discussions:
   • Protocol
   • Location
   • Frequency

b) Ensure buy-in (consensus) from all participants on proposed conditions

Convening meeting:

The student assigned to represent Susan Berresford should play the role of the meeting convener. It is important to consider this when assigning students delegates roles to ensure this role can be handled with confidence. The instructor can also assist with this role.
The U.S.-Vietnam Dialogue Group: Make Agent Orange History
Track Two diplomacy and the case of the U.S.-Vietnam Dialogue Group

Proposed Meeting Agenda and Instructions

January 2007: Da Nang, Hue, Hanoi

Allow delegates to talk with their partners to prepare introduction and impressions.

I. Welcome and statement of meeting objectives—Convener
   A. Review intention of Ford Foundation
   B. Explain meeting conditions (who is here, why they were selected, why the location was selected)

II. Delegate introductions
   (Students introduce themselves as their assigned delegate and what they hope to achieve with this dialogue)

III. Establish a code of conduct

IV. Find common ground for discussion—identify key topics
   A. Delegates each provide their perspective on the Agent Orange issue
   B. List topics that delegates think should be on future agendas (related to their or others’ perspectives).
   C. Prioritize topics

V. Establish group conditions for meeting (convener facilitates this discussion)
   A. Engage students (delegates) in discussion about what they feel is important to ensure the success of ongoing dialogue. This will resemble meeting protocols and could be turned into an operational philosophy or ground rules.

VI. Review terms of future meetings
   A. Get consensus. Can everybody live with these terms?